



TRUMBULL COUNTY  
**Mental Health and Recovery Board**

Board Meeting Minutes  
May 18, 2021 4:30 PM via Zoom

**Members Present:** Thomas Harwood, Virginia Cluse, Maria Placanica, Charles Baldwin, Jane Boutwell, Carl Clark, Lance Grahn, Carol Henderson, Cindy Klein, Rachel Nader, Larry Pavone, John Wilson, David Spies, Vincent Peterson

**Members Absent:** Louise Kline, Judy Toles, Debbie Tominey

**Staff Present:** April Caraway, Ilona Roth-Cohn, John Myers, Lauren Thorp, Laura Domitrovich, Patricia Shephard, Valdeoso Patterson and Crystal Crites

**Guests:** Joe Shorokey, Alta; Matt Kresic, Cadence; Tammy Weaver, Coleman; Stacia Erdos, Coleman; Vince Brancaccio, Help Network; Joe Caruso, Compass; Gary Seech, Glenbeigh; Brendan Keating, Board Attorney

**Preliminary**

1. President Thomas Harwood called the meeting to order at 4:31 PM.
2. Vice President Virginia Cluse called the roll of members and certified that a quorum was present.
3. Virginia Cluse made a motion, seconded by Carol Henderson, to approve the April 20, 2021 Board meeting minutes. The motion passed unanimously.

**Report from the Executive Director**

1. State Update – ED Caraway updated the Board on the ADAMHS Board membership reduction that was included in the biennial budget. Members were asked to call Senator O’Brien’s Office to express their concerns and share how a large board with diverse membership should be maintained. ED Caraway shared that NAMI Ohio is very concerned about consumers and family members not being mandated as representatives on the Board. ED Caraway then shared that OhioMHAS determined that Tina Milner could not be appointed to the Board because she is Virginia Holmes’ sister, who is the owner of a recovery house funded by the Board. ED Caraway reached out to Mrs. Milner and she understood OhioMHAS’ decision. Ms. Caraway also asked Lisa Hovance to update our website noting that we need two Board members. ED Caraway noted that it is important to recruit Board members in the minority community and she has reached out to several community leaders to ask for their assistance. ED Caraway then indicated that the FY22 budget will be reviewed by line item at the upcoming Budget and Finance meeting June 3, 2021 at 3:30 PM. Thomas Harwood strongly encouraged board members to attend.
2. Local Update – ED Caraway reviewed FY21 Marketing Initiatives included in the Board packet. ED Caraway then discussed the graph included in the Board packet showing the population impacted by homelessness during the past year. The data backs up the need for a women and children shelter currently under development. Lauren Thorp then gave an update on Operation Empty Medicine Cabinet. Lauren stated that on May 1<sup>st</sup> they took in 89lbs. of medication in 3 hours. She also shared that Eastwood Field invited ASAP to have another drug drop off event at the Scrappers game on June 18, 2021. Attendees who bring medication for disposal will receive a free game ticket. President Harwood reminded members of officer elections that will occur at the

June meeting. He encouraged everyone to consider running for one of the positions as all officers will reach their two year limit June 30<sup>th</sup>.

3. Finance Report – Patricia Shepherd, CPA, reviewed the April 2021 unaudited Revenue and Expenditure Reports. Ms. Shepherd discussed the balances in the revenue sections that are projected to be collected at the end of April. Ms. Shepherd also stated the Federal Revenue has been received except for the grants that are reimbursement only (SOR and FEMA grants).

### **Committee Reports**

1. Addictions and Mental Health Program Committee – Virginia Cluse stated there was a meeting on May 4, 2021 and highlighted some of the presentations in the minutes contained in the packet.
2. Budget and Finance Committee – Treasurer Maria Placanica stated there will be a meeting June 3, 2021 at 3:30 to discuss the FY22 Budget.
3. Administrative Committee – Carol Henderson stated there was a meeting May 11, 2021 at 4:30 PM. The meeting was held for contract renewal and evaluation of the Executive Director.

### **Announcements/Community Partnerships/Information**

1. ED Caraway called attention to the handout from OACBHA, “Social Media’s Impact on Mental Health”. She invited everyone to read it.
2. ED Caraway spoke of the ASAP Summer Track Meet that will be held at the Warren G Harding Track on July 10, 2021. Registration is open.
3. ED Caraway spoke of the TCMHRB Levy fundraiser Golf Outing at Riverview Golf Club on July 30, 2021. The Board has already received a number of registrations and sponsors. Board members were asked to donate gift bags or gift cards to be used as prizes.
4. Ed Caraway stated that the Crisis Intervention Team (CIT) training for law enforcement will be July 21, 22, 23, 27, 28, 2021. CIT moved to the summer to accommodate school resource officers who would not normally be able to attend the training in the fall or winter.

### **New Business**

1. Cindy Klein made a motion to approve the April 2021 Revenue and Expenditure Report held subject to audit. Carl Clark seconded the motion. A roll call vote was conducted with 14 Board members still present at the meeting and the motion passed unanimously.
2. At 5:04 PM Vincent Peterson made a motion to go into Executive Session to conference with legal counsel regarding imminent litigation and to consider the appointment, employment, and compensation of a public employee. Cindy Klein seconded the motion. President Harwood stated that the Board would probably take action after they returned to the open meeting. A roll call vote was conducted with 14 Board members still present at the meeting and the motion passed unanimously.

### **Executive Session**

At 6:00 PM Larry Pavone made a motion to return to the regular Board meeting. Carol Henderson seconded the motion. A roll call vote was taken with 14 Board members still present, and the motion passed unanimously.

John Wilson made a motion to approve the renewal of the Executive Director’s contract for four years. Vince Peterson seconded the motion. The motion passed unanimously.

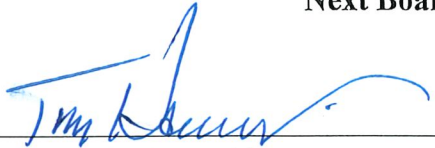
John Wilson made a motion to approve the personnel budget for FY2022 that included staff pay increases. Carol Henderson seconded the motion. The motion passed unanimously.

**Adjournment**

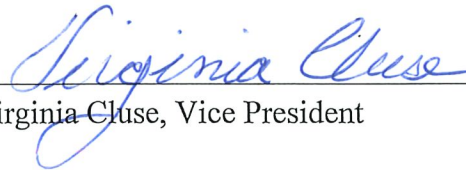
President Harwood thanked the Board members for their meeting participation.

Rachel Nader made a motion to adjourn the meeting at 6:09 PM. Jane Boutwell seconded the motion.

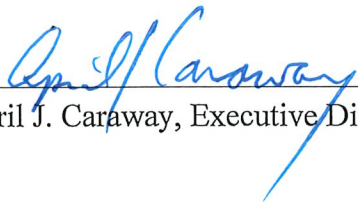
**Next Board Meeting – June 15, 2021 at 4:30 PM**



Tom Harwood, President



Virginia Cluse, Vice President



April J. Caraway, Executive Director



Date

